



Corporate Services Committee

Date: TUESDAY, 17 JANUARY 2023

Time: 11.00 am

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:

Deputy Alastair Moss (Chair)	Gregory Lawrence
Florence Keelson-Anfu (Deputy Chair)	Deputy Edward Lord
Deputy Randall Anderson	Catherine McGuinness
Deputy Keith Bottomley	Timothy James McNally
Alderman Sir Charles Bowman	Ruby Sayed
Deputy Henry Colthurst	Tom Sleigh
Steve Goodman	Mandeep Thandi
Deputy Christopher Hayward	James Tumbridge
Alderwoman Susan Langley	Deputy Philip Woodhouse

Enquiries: John Cater
john.cater@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one civic year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

Whilst we endeavour to livestream all of our public meetings, this is not always possible due to technical difficulties. In these instances, if possible, a recording will be uploaded following the end of the meeting.

Michael Cogher
Acting Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. **MINUTES**

To agree the public minutes and non-public summary of the meeting held on 7th December 2022.

For Decision
(Pages 5 - 10)

For Formal Decision

4. **EQUALITY, DIVERSITY INCLUSION SUB-COMMITTEE - TERMS OF REFERENCE**

Report of the Town Clerk.

For Decision
(Pages 11 - 14)

5. **PROPOSAL TO AGREE TIMELINE FOR CONSULTATION ON EQUALITY OBJECTIVES 2023 TO 2027**

Report of the Chief Operating Officer.

For Decision
(Pages 15 - 20)

6. **PROGRESS ON STAFF SURVEY FEEDBACK - UPDATE**

Report of the Chief People Officer & Executive Director of Human Resources.

For Decision
(Pages 21 - 50)

7. **DRAFT HIGH-LEVEL BUSINESS PLANS 2023/24 – TOWN CLERK'S DEPARTMENT**

Report of the Town Clerk.

For Decision
(Pages 51 - 68)

8. **DRAFT HIGH-LEVEL BUSINESS PLANS 2023/24 – CHIEF OPERATING OFFICER'S DEPARTMENT**

Report of the Chief Operating Officer.

For Decision
(Pages 69 - 104)

9. **DEPARTMENTAL BUDGET ESTIMATES 2023-24 FOR THE CORPORATE SERVICES COMMITTEE**

Joint Report of the Town Clerk, the Comptroller & City Solicitor, the Chief Operating Officer and the Chamberlain

For Decision
(Pages 105 - 118)

10. **2023/24 PAY POLICY STATEMENT**

Report of the Chief People Officer & Executive Director of Human Resources.

For Decision
(Pages 119 - 152)

For Information

11. **IMPLEMENTATION OF THE WORKPLACE ATTENDANCE PROJECT - ORAL UPDATE**

The Chief People Officer & Executive Director of Human Resources to be heard.

For Information

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT**

14. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

15. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 7th December 2022.

For Decision
(Pages 153 - 154)

16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

17. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

18. **CONFIDENTIAL MINUTES**

To agree the Confidential minutes of the last meeting held on 7th December 2022.

For Decision

For Formal Decision

19. **TARGET OPERATING MODEL PROPOSALS OF THE ENVIRONMENT DEPARTMENT – PHASE 2: NATURAL ENVIRONMENT DIVISION**

Report of the Executive Director, Environment.

For Decision

20. **FUNDING AND APPROVAL OF MARKET FORCE SUPPLEMENTS TO INVESTMENT PROPERTY GROUP, CITY SURVEYOR'S DEPARTMENT**

Report of the City Surveyor.

For Decision

For Information

21. **NOTICE OF INDUSTRIAL ACTION BALLOT - GMB TRADE UNION**

Report of the Chief People Officer & Executive Director of Human Resources.

For Information